

Work Session Meeting Minutes December 19, 2017

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Debbie Mahon, Vice President, Dan Mandolesi, Mayor Harris, Nick Lodise, Mallory Menta, and Sarah Omietanski, Jr. Council Person.

Councilmember's Absent: Judy Coleman, and Dale Walton Jr.

Other's in Attendance: Solicitor Robert DeBias, Secretary Dorothy Omietanski, Doug Harris, Mike Ciarlante, Diane McKairnes and Fire Marshal Wheeler.

Call to Order: Mr. Wheeler called the meeting to order at 7:32 pm; all those present joined in the Pledge of Allegiance.

Snow Bids:

- Council received one snow bid which Mr. Wheeler opened and read to council. The bid was from Bradford Tree Service owned and operated by Mike Ciarlante. Mr. Ciarlante grew up in the area and is familiar with the snow route. His bid prices are as follows:
 1. \$125 per hour Chevy pick-up trucks with snow plow and salt spreader.
 2. \$125 per hour dump truck with snow plow
 3. \$125 per hour salt truck
 4. \$175 per hour backhoe
 5. \$200 per hour large front-end loader
 6. \$65 per hour shoveling
- Mr. DeBias requested that Mr. Ciarlante be available to sign the contract on January 2, 2017. Mr. DeBias requested that Mr. Ciarlante forward him at least three references and that he secure a \$2 million insurance policy naming the Borough as additional insured.

Council Member Position:

An interview notice for the vacant council person position was advertised. Doug Harris was the only person present to be considered for the vacant council member position. Mr. Harris provided council with a copy of his resume. He confirmed that he has never served on council before, but was very interested in doing so. Council will vote on the appointment on January 2, 2018.

Jr. Council Member:

- Minutes - Miss Omietanski asked why minutes of the meetings are so important. Council explained that the minutes are proof of what council has done and are a history of what has occurred at the meeting for others to view. All meetings are open to the public and an official record of what has transpired is necessary to meet the criteria for Right to Know and the Sunshine Law. The minutes are used as a reference guide for council.
- Ordinance vs Resolution - Miss Omietanski asked what is the difference between a resolution and an ordinance. Mr. DeBias explained that an ordinance is a law it compels action and has penalty. A resolution is a temporary action or a statement of policy that can be changed at any time by another resolution.

Solicitor Report:

- RDA Grants - The RDA Municipal Grants have been awarded. Mr. DeBias distributed a list of the awards. Hulmeville Borough was awarded \$47,620.00 for LED street lights and William Penn Fire Co \$175,000 for breathing apparatus.
- Meeting Schedule 2018 -Mr. DeBias distributed the meeting schedule for 2018.
- Appointments 2018 - Mr. Wheeler distributed the appointments for January 2, 2018 meeting.

Fire Marshall: No report

Mayor:

- Thank you – Mayor Harris wanted to thank council for hosting his retirement party. He enjoyed it very much.
- Mayor's Meeting – The mayor attended the Mayor's luncheon in Yardley. He provided the group with Ms. Mahon's contact information for future events.

Borough Property:

- Heat – Mr. Mandolesi had to order a part for the heater. The part was broken and needed to be air mailed. The part cost \$675.
- CVA – CVA started its work on the culverts on Monday and so far, they are doing a good job. Mr. Mandolesi thanked Chief Juno for assisting on clearing the work area of parked cars.

Streets:

- Snow Removal – Mr. Lodise did shovel the sidewalks at borough hall during the recent snow events.

Personnel:

- Storm water – Ms. Mahon wanted to inform council that they need two council members for the storm water committee. She has secured Ken Lynn for the storm water committee. Mr. Wheeler suggested that Ms. Menta be the council person to fill the other position. Ms. Menta agreed.

Correspondence:

- Shore Club – Ms. Omietanski contacted Berkheimer regarding completing an audit on the Shore Club. Berkheimer said they would do the audit and there would be no cost to the borough for completing the audit.

Old Business:

- Act 537 Plan – The Act 537 Plan was approved by the DEP. Ms. Menta also confirmed that the Water Authority will now proceed with some of the suggested repairs that need to be made to the system. Mr. Clark is also researching a grant for small boroughs that would only require a 15% match of funds by the authority.
- Snow Removal – Middletown Township did take care of the streets for the two snow events that took place. Mr. Wheeler is expecting an inter-governmental agreement to be sent from them which outlines a cost of \$125 per hour for snow removal and salting.
- Webinar – Tomorrow at 5:30pm Mr. DeBias and Mr. Wheeler will be listening to a webinar on Roberts Rules of Order. All council members are welcome to join them. Mr. Mandolesi asked if they could provide him a copy of the presentation.
- Beaver Street Apartment – Ms. Mahon wanted to make Chief Juno aware that one of her neighbors observed baggies being distributed from a car. She will text Chief Juno more details about the activity observed.
- Green Street – Mr. Lodise wanted to make Chief Juno aware that he observed a van going very fast down Green Street from Trenton Road.
- Spam Emails – Fire Marshal Wheeler wanted to let council know that just last week he turned on new filters to the .gov email system. Emails will now be tagged if they are spam.

There being no further official business the meeting was adjourned at 8:50 pm; motion made by Mr. Mandolesi. seconded by Mr. Lodise.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary